OCCUPATIONAL CERTIFICATE

Trade Unionist

SAQA ID	NQF LEVEL	CREDITS	DURATION	QUALITY PARTNER
118790	4	190	24 Months	ETDP SETA

OVERVIEW

The Occupational Certificate: Trade Unionist prepares learners to develop, formulate, and direct the implementation of trade union and industry policies while representing members' rights and interests in compliance with constitutional requirements. It is designed for trade union members, emerging leaders, and functionaries seeking formal skills development to engage effectively in modern socio-economic and ICT-driven environments.

WHAT YOU WILL BE ABLE TO DO

- Participate in the development, formulation, and implementation of documentation to establish formal policy positions and operational procedures for the trade union.
- Build and strengthen structures and membership for organised and sustainable trade union.
- Act on behalf of members and the union to maximise member security, strong organisation, and member representation.

MODULES

Knowledge Modules (55 Credits) 111402-001-00-KM-01: History and Theories of Trade Unionism, Level 4, 10 Credits 111402-001-00-KM-02: Trade Union Organisation, Level 4, 8 Credits 111402-001-00-KM-03: Fundamentals of Labour Law for Trade Unions, Level 5, 15 Credits 111402-001-00-KM-04: Fundamentals of Economics for Trade Unions, Level 5, 13 Credits 111402-001-00-KM-05: Basic Principles of Financial Management, Level 4, 6 Credits 111402-001-00-KM-06: Information Technology for Trade Unions, Level 4, 3 Credits

Practical Skill Modules (90 Credits) 111402-001-00-PM-01: Develop a Policy Position for the Union, Level 4, 10 Credits 111402-001-00-PM-02: Build the Capacity for a Strong Trade Union, Level 3, 25 Credits 111402-001-00-PM-03: Participate in Societal Policy Initiatives on Behalf of the Trade Union, Level 4, 25 Credits 111402-001-00-PM-04: Participate in Different Legislated Structures to Advance the Interest of the Trade Unions' Members, Level 4, 30 Credits

Work Experience Modules (45 Credits) 111402-001-00-WM-01: Participate in Union Meetings, Level 4, 10 Credits 111402-001-00-WM-02: Participate in Statutory Workplace Committees, Level 4, 9 Credits 111402-001-00-WM-03: Participate in Membership Recruitment and Servicing Processes, Level 3, 8

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Credits 111402-001-00-WM-04: Participate in Bargaining Processes, Level 5, 10 Credits
111402-001-00-WM-05: Participate in Disciplinary Processes, Level 5, 8 Credits

CAREER OPPORTUNITIES

Trade Unionist / Union Official or Functionary Trade Union Leadership Roles (at various organisational levels) Trade Union Educationist Economic Planner (within trade union structures)

ENTRY REQUIREMENTS

NQF Level 3 with three years' membership experience of a trade union.

ASSESSMENT

The assessment strategy comprises two stages:

Integrated Formative Assessment:Conducted internally by the skills development provider using stipulated internal assessment criteria and weightings to grant entrance into the external assessment. External Integrated Summative Assessment (EISA):Conducted through the relevant QCTO Assessment Quality Partner (ETDP SETA), focusing on the exit level outcomes and associated assessment criteria upon proof of completed knowledge and practical modules and a record of completed work experience.

ACCREDITATION

Type	Accreditation number	Valid until
QCTO SDP	07-QCTO/SDP250426140147	22 Apr 2031

Verify any accreditation and download letters at www.gcc-sd.com/accreditations

Run this qualification as a learnership

Request a proposal: www.gcc-sd.com/request-a-proposal?qualification=trade-unionist-118790