OCCUPATIONAL CERTIFICATE

Occupational Trainer

SAQA ID	NQF LEVEL	CREDITS	DURATION	QUALITY PARTNER
97154	4	124	12 Months	ETDP SETA

OVERVIEW

The Occupational Certificate: Occupational Trainer prepares learners to plan, prepare for, coordinate, implement, and evaluate learning programmes to achieve occupational trainee competence in the workplace. It is designed for potential or existing technical/occupational experts across all industries who hold current industry knowledge and are responsible for training and assessing trainees in their field of expertise.

WHAT YOU WILL BE ABLE TO DO

Establish the profile, special needs and barriers to learning of learners within the specified requirements of the training programme. Prepare, adapt and align learning materials and resources for a training intervention in the workplace. Deliver training, evaluate and report on a learning intervention in the workplace. Gather evidence and make assessment decisions using given assessment tools.

MODULES

Knowledge Modules (48 Credits) Introduction to Occupational Training, NQF Level 4, 4 Credits Learning theories, concepts and principles, NQF Level 4, 12 Credits Training needs concepts, NQF Level 4, 4 Credits Training methods, techniques and resources, NQF Level 4, 10 Credits Training delivery, NQF Level 4, 10 Credits Evaluation of competence, NQF Level 4, 8 Credits

Practical Skill Modules (36 Credits) Align learning intervention to the needs of participating learners, NQF Level 4, 8 Credits Evaluate available learning resources and aids, and adapt for specified training scenarios, NQF Level 4, 8 Credits Plan, conduct, evaluate and report on learning interventions, NQF Level 4, 12 Credits Use given assessment instruments to conduct and record competence evaluations, NQF Level 4, 8 Credits

Work Experience Modules (40 Credits) Learner training needs establishment processes, NQF Level 4, 8 Credits Pre-programme delivery planning and scheduling processes, NQF Level 4, 8 Credits Workplace learning intervention delivery, evaluation and reporting processes, NQF Level 4, 12 Credits Learner competence evaluation and workplace evaluation administration processes, NQF Level 4, 12 Credits

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CAREER OPPORTUNITIES

Occupational Trainer (Workplace Trainer across industries, enterprises, and training organisations) Assessment Practitioner (via future qualification articulation) Learning and Development Practitioner (via future qualification articulation)

ENTRY REQUIREMENTS

NQF Level 4, with technical or occupational expertise who will act as a trainer of persons in the same field of expertise.

ASSESSMENT

The assessment strategy comprises two stages:

Integrated Formative Assessment:Conducted internally by the skills development provider using curriculum-stipulated internal assessment criteria and weightings to grant learners entrance into the external assessment. External Integrated Summative Assessment (EISA):Conducted through the relevant QCTO Assessment Quality Partner (MERSETA) via a theoretical assessment at approved assessment centres by an assessor registered by the AQP,focusing on the Exit Level Outcomes and Associated Assessment Criteria.

ACCREDITATION

Type	Accreditation number	Valid until
QCTO SDP	06-QCTO/SDP100326043946	26 Dec 2026
QCTO SDP	07-QCTO/SDP250426135953	22 Apr 2031
QCTO SDP	09-QCTO/SDP100326043614	26 Dec 2026
QCTO SDP	09-QCTO/SDP100326043803	26 Dec 2026

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