OCCUPATIONAL CERTIFICATE

Buyer

SAQA ID	NQF LEVEL	CREDITS	DURATION	QUALITY PARTNER
103222	5	110	12 Months	W&R SETA

OVERVIEW

The Occupational Certificate: Buyer equips learners with the knowledge, practical skills, and workplace experience required to operate as a Buyer by managing supplier relationships, evaluating stock performance, sourcing products, and buying merchandise in a retail environment. It is designed for unemployed Grade 12 learners as well as employed supervisors and managers seeking to move into buying or planning departments within wholesale and retail businesses.

WHAT YOU WILL BE ABLE TO DO

Manage supplier relationships and the performance of stock. Source products through identification and selection of suppliers. Buy merchandise.

MODULES

Knowledge Modules (23 Credits) 332301-000-00-00-KM-01: Concepts and principles for managing supplier relationships and the performance of merchandise, Level 6, 10 Credits 332301-000-00-00-KM-02: Concepts and principles for identifying and sourcing products and selecting suppliers, Level 6, 7 Credits 332301-000-00-00-KM-03: Concepts and principles of buying merchandise, Level 5, 6 Credits

Practical Skill Modules (34 Credits) 332301-000-00-00-PM-01: Manage supplier and stock performance, Level 5, 10 Credits 332301-000-00-00-PM-02: Manage stock through the supply chain, Level 5, 4 Credits 332301-000-00-00-PM-03: Source products and identify preferred suppliers, Level 5, 9 Credits 332301-000-00-00-PM-04: Negotiate with suppliers, Level 5, 4 Credits 332301-000-00-00-PM-05: Buy products, Level 5, 7 Credits

Work Experience Modules (53 Credits) 332301-000-00-00-WM-01: Processes and procedures for the management of supplier and stock performance, Level 5, 8 Credits 332301-000-00-00-WM-02: Processes and procedures for sourcing products and setting ranges, Level 5, 12 Credits 332301-000-00-00-WM-03: Processes and procedures for identifying preferred suppliers, Level 5, 8 Credits 332301-000-00-00-WM-04: Processes and procedures for negotiating, Level 5, 25 Credits

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CAREER OPPORTUNITIES

Retail Buyer / Merchandise Buyer (Wholesale and Retail Buying/Planning Departments) Planner (via horizontal progression to Occupational Certificate: Planner, Level 5) Facilities Manager (via vertical progression to Occupational Certificate: Facilities Manager, Level 6)

ENTRY REQUIREMENTS

NQF Level 4 qualification with minimum experience in business operations.

ASSESSMENT

The assessment strategy comprises two stages:

Integrated Formative Assessment:Conducted internally by the Skills Development Provider using curriculum-stipulated internal assessment criteria and weightings, leading to entrance into the external assessment. External Integrated Summative Assessment (EISA):Conducted over one (1) day at a QCTO-accredited assessment centre through the QCTO Assessment Quality Partner (W&R SETA), combining written responses (paper or online) and practical computer demonstrations focused on the Exit Level Outcomes and Associated Assessment Criteria upon proof of completed modules and work experience records.

ACCREDITATION

Type	Accreditation number	Valid until
Assessment centre	01-QCTO/AC-TTC230726142151	16 Jul 2031
QCTO SDP	01-QCTO/SDP191024060115	17 Oct 2029
Assessment centre	07-QCTO/AC-TTC020626160609	28 May 2031
Assessment centre	07-QCTO/AC-TTC051126094642	29 Oct 2031
Assessment centre	07-QCTO/AC-TTC160526153802	14 May 2031
Assessment centre	07-QCTO/AC-TTC310826102135	26 Aug 2031
QCTO SDP	07-QCTO/SDP191024060355	17 Oct 2029
QCTO SDP	07-QCTO/SDP260224143843	25 Feb 2029
QCTO SDP	09-QCTO/SDP240824104924	22 Aug 2029
QCTO SDP	09-QCTO/SDP240824105246	22 Aug 2029

Verify any accreditation and download letters at www.gcc-sd.com/accreditations

Run this qualification as a learnership

Request a proposal: www.gcc-sd.com/request-a-proposal?qualification=buyer-103222

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